

University of Oregon IFC/PHC Social Policy

This policy expects members to abide by all federal, state, county, and local regulations governing the use, distribution, and consumption of alcohol. It shall become effective for and enforced by all members and chapters of the Panhellenic Council and Interfraternity Council at the University of Oregon as of April 2, 2014.

The Social Policy aims to provide the safest possible social atmosphere for the members of the Greek Community and their guests, while allowing attendees to exercise the personal responsibility expected of students at the University of Oregon. The following objectives are essential to achieving this aim:

- To encourage social responsibility in all members;
- To encourage responsible alcohol use and thereby reduce the risks associated with alcohol misuse at social events;
- To ensure the safety of everyone in attendance at chapter-sponsored social events;
- To decrease legal liability for chapters, their officers, members, members' parents, advisors, house corporation boards, and Inter/National organizations;
- To support the ideals and values on which our fraternities and sororities are founded;
- To practice self-governance as a Greek Community;
- To educate the general membership of the Greek Community about the importance of risk management.

Table of Contents

ARTICLE I – Categories of Events.....	Page 2
ARTICLE II – Sponsorship.....	Page 3
ARTICLE III – Registration.....	Page 3
ARTICLE IV – Event Management.....	Page 4
ARTICLE V – Alcohol and Drugs.....	Page 6
ARTICLE VI – Party Protocol.....	Page 7
ARTICLE VII – Education.....	Page 8
ARTICLE VIII – Risk Management.....	Page 9
ARTICLE IX – Good Faith.....	Page 11
ARTICLE X– Amendments.....	Page 11

ARTICLE I – Categories of Events

- A. An event is defined as:
1. a gathering of more than twenty-four (24) people;
 2. at which alcoholic beverages are consumed; and
 3. which is arranged, scheduled or announced by the Chapter or is held at the Chapter House.
- B. Parties will be categorized as follows:
1. Tier 1: (Third Party Vendors, Barn Dance, Formals, 3rd Party date dashes at arcade, hotel, etc.) – Events hosted by a single chapter plus one guest per member. Security, transportation, and sober monitor list must be submitted online through the Social Function Registration Form 2 days prior to the scheduled event date. If alcohol is present, the establishment must be licensed to sell and serve alcohol and can demonstrate proof of a minimum of \$1,000,000 liquor liability insurance.
 2. Tier 2: (Third party venues and fraternity chapter houses) – Events hosted by two or more fraternity and/or sorority chapters. Security, sober monitor list, and transportation, if applicable, must be submitted online through the Social Function Registration Form 2 days prior to the scheduled event date. Additionally, a meeting with IFC/PHC Risk Managers is required a minimum of 3 days prior to the event date. All events hosted in chapter facilities are required to be alcohol and substance free.
 3. Tier 3: (Multiple chapters' exchanges/date dashes located at live-outs) – Events hosted by one or more fraternity and/or sorority chapters taking place at live-outs. Sober monitor list must be submitted online through the Social Function Registration Form 2 days prior to the scheduled event date. Must have sober door monitors (2) present regulating a single entrance and denying entry to overly inebriated individuals. **Must have a controlled source of alcohol with a sober monitor assigned to its responsible distribution (refer to Article VI - Section F).**
 4. Tier 4: (Live-out parties) – Events hosted by a single chapter. Sober monitor list must be submitted online through the Social Function Registration Form 2 days prior to the scheduled event date. Must have sober door monitors (2) present regulating a single entrance and denying entry to overly inebriated individuals. All fraternity chapter house hosted events must be substance free. **Must have a controlled source of alcohol with a sober monitor assigned to its responsible distribution (refer to Article VI - Section F).**
- C. Alcohol-Free Events
1. Alcohol is not permitted at Alcohol Free Events.

2. Alcohol-Free Events can take place on or off chapter property.
3. All philanthropic events on chapter property must be Alcohol-Free Events.

ARTICLE II – Sponsorship

A. Definition

1. Items that constitute sponsorship:
 - i. An organization listed on the official online registration system.
 - ii. An organization contributes funds and or resources to the Event.
 - iii. An organization agrees, by executive decision, to participate in or attend an Event.
 2. The following may be considered as co-sponsoring:
 - i. Promoting Events through any form of media (i.e. posters, flyers, invitations, social media, and notations in chapter minutes).
 - ii. Putting a chapter's roster or significant portion of it on a guest list.
 - iii. Giving a sorority roster to a fraternity or vice versa.
 - iv. Registering as a Co-sponsor through the online registration system.
- B. NPC Women's Fraternities may not co-sponsor events on fraternity chapter property unless the event is an alcohol free event. If however, a sorority is permitted to co-sponsor such an event under certain circumstances, it is also permitted under this policy, provided that all requirements of the national organization are met by the chapter.
- C. All organizations shall follow their Inter/National guidelines regarding what constitutes co-sponsorship and sponsorship for Third Party Vendor Events.
- D. Sponsorship or co-sponsorship by or with any group that meets one or more of the following specifications is forbidden:
1. An organization that is currently on social probation
 2. An organization that has been suspended or expelled from the Interfraternity Council, Panhellenic Council, Multicultural Greek Council, or National Pan-Hellenic Council
 3. An organization that has been suspended or has had its charter revoked by its respective National or International organization
 4. An organized group without recognition from the University of Oregon

ARTICLE III – Registration

- A. The Chapter agrees that when it sponsors an Event, it will comply with the following requirements:
1. register via the [Social Function Registration Form](#) online, and either the IFC or Panhellenic Vice Presidents of Risk Management, whichever is applicable, no later than 2 calendar days in advance of the Event;
 2. maintain security and regulate access to the Event by providing and abiding by a guest list.
- B. The Chapter also agrees to be in compliance with:

1. all applicable federal, state and local laws and regulations;
2. the rules of the Chapter's Inter/National policies and procedures;
3. the rules and policies of either the North American Interfraternal Conference or National Panhellenic Conference, whichever is applicable.

ARTICLE IV – Event Management

A. Attendance Guidelines

1. All Events will be limited to Greek Membership (i.e. IFC, Panhellenic, MGC, and NPHC) with the exception of:
 - i. Chapters are encouraged to have a guest list at all chapter events.
 - ii. A supplemental guest list used by sponsoring organization(s), which includes a limited number of non-Greek students no greater than 25% of the chapter membership.

B. Entrances and Outdoor Events

1. Events may only have one primary entrance/exit. Additional entrances and exits may be used for emergency procedures.
2. Outdoor Events shall have definite and limiting boundaries (i.e. fences) in order to restrict access to the Restricted Event.

C. Sober Monitors and Door

1. It is recommended that hired security shall be used as door monitors for all social events. PHC chapters are required to use hired security to serve as door monitors.
2. The sponsoring IFC chapter must have 2 Door Monitors and be present at the event entrance throughout the duration of Tier 3 and Tier 4 events.
3. The Door Monitor(s) must remain sober for the duration of the event.
4. All events must have at least a 1:20 ratio of sober monitors to attendees.

D. Duties of Door Monitors

1. Oversee admission to event including supplemental guest list.
2. Control event size by limiting admission.
3. If there is a BYOA event, door monitors shall check IDs to ensure anyone who is consuming alcohol is of the legal drinking age. Chapters shall refer to the FIPG policy and/or Inter/National policy in regards to hosting BYOA events.
4. Refuse entry to anyone who, in the opinion of the Door Monitor, is intoxicated or may pose a threat to him/herself or others at the event.
5. Alcohol must be kept out of the entrance of the event

E. Duties of Sober Monitors

1. NPC organizations that provide sober monitors shall be responsible for only their organization and their members. Ideally, they shall work cooperatively with co-sponsoring chapter, hired security, and event staff.
2. At minimum, a ratio of 1 sober monitor to 20 members/guests should

be circulating throughout the event for the entirety of the event. Monitors are encouraged to ensure decorum and provide assistance in the case of a disturbance or emergency.

3. A hired bartender or Sober Monitors (whichever is applicable under Oregon State Law and Inter/National policy) should run each beverage check-in area
 - i. No one, with the exception of the bartender or Sober Monitors, is to be behind the beverage check-in area at any time.
4. If a guest is clearly intoxicated the Sober Monitor or hired security (whichever is applicable) must escort them off chapter/event property while ensuring their safety.
5. Sober Monitors must not be under the influence of alcohol or any illegal substance while on Sober Monitor duty.
6. If Panhellenic Groups are to provide sober monitors they should only be responsible for enforcing the rules of their organization and their members.

F. Duties of Social Liaisons

1. Social Liaisons must be present whenever there are at least 24 members from the visiting chapter(s) present for the duration of the event.
2. Social Liaisons will be responsible for actively monitoring the safety of members of their own chapter.
3. Social Liaisons must be active, initiated members of their chapter.
4. It is not the duty of the Social Liaison to manage the hosting chapter's event. Social Liaisons are a resource for the hosting chapter's risk management team to utilize as the need arises.
5. Social Liaisons must be actively monitoring the event (i.e. checking all bathrooms, common areas, and upstairs hallways)
6. Social Liaisons must be sober throughout the duration of the event.
7. Social Liaisons must work with the hosting chapters risk management team.
8. All Social Liaisons must identify themselves to the host chapter's risk management team immediately upon arrival to the event.
9. The appropriate time for the Social Liaisons to leave should be determined by the NPC fraternity co-sponsor or in conjunction with the hosting chapter's risk management team before they are allowed to leave the event. Unsafe environments should not be left unattended, even if less than 24 visiting members are present at the event.

G. Alcohol Beverage Management

1. No bulk quantities of alcohol such as party balls, trashcan jungle juice, punch bowls or any communal alcohol containers are permitted at events.
2. There shall be no drinking apparatuses (beer bong, etc.) permitted at any event.
3. No distribution of alcohol is permitted.
 - i. No distribution of common sources of alcohol from a single

area or from multiple areas is permitted.

4. No glass of any kind, including glass pitchers, is allowed.
 5. Cups are allowed, but are not to be left unattended at any point during the event.
 6. Unsealed or open containers of alcoholic beverages are not permitted to leave the event.
 7. No member organization may purchase alcohol with organization funds, and a member or members on the organization's behalf shall not coordinate the purchase of alcoholic beverages.
 8. Illegal "voluntary" monetary contributions by guests will not be permitted.
 - i. This includes but is not limited to the selling of cups, glasses, or any form of collecting money.
 9. Sorority funds may not be allocated directly or indirectly for events where alcohol may be present.
- H. BYOA (Bring Your Own Alcohol)
1. It is strongly recommended that Tier 2, 3, and 4 events be beer only. Providing or allowing the distribution of hard alcohol increases potential risks at events exponentially.
 2. BYOA guidelines provide that an individual of legal age may bring one six-pack of twelve-ounce beers or one four-pack of wine coolers to an event for personal consumption. The six-pack or four-pack policy was chosen for a number of reasons, including the fact that beer and wine are sold in those amounts and that it would be difficult for one person to become intoxicated while consuming a limited amount of alcohol unless that individual drank the beer or wine very quickly.
- I. Other
1. Non-salty food and non-alcoholic beverages must be supplied by the hosting organization(s) and be in plain view.
 - i. The non-salty food and non-alcohol beverages should be available for the duration of the event.
 - ii. The quantity should be reasonable in relation to the potential attendance of the event.
 2. All events must be supplied with a sufficient First Aid Kit that is to be readily available, if necessary.
- J. In Case of Emergency
1. Refer to Article VIII, Section F.
 2. Contact IFC/PHC Vice Presidents of Risk Management ASAP for assistance.

ARTICLE V – Alcohol and Drugs

- A. The possession, use, and/or consumption of alcoholic beverages while on chapter premises, during an official fraternity event, or in any situation sponsored or endorsed by the chapter, must be in compliance with any and all applicable laws of the state, county, city, and university.
- B. No chapter members, collectively or individually, shall at any time purchase

- for, sell to or serve alcoholic beverages to any person under the legal drinking age.
- C. No alcoholic beverage may be purchased through chapter funds nor may the purchase of alcohol for members or guests be undertaken or coordinated by any member in the name of, or on behalf of, the chapter.
 - D. No alcoholic beverages may be purchased through or with chapter funds nor may the purchase of same for members or guests be undertaken or coordinated by any member in the name of or on behalf of the chapter. The purchase or use of a bulk quantity or common source(s) of alcoholic beverage, for example, kegs or cases, is prohibited.
 - E. No Chapter shall serve, or permit the use, possession, or consumption of alcoholic beverages at Chapter recruitment functions. In addition, each chapter is expected to be an active proponent of "dry recruitment".
 - F. No chapter may co-sponsor an event with an alcoholic distributor, charitable organization, or tavern (tavern being defined as an establishment deriving more than half of annual gross sales from alcohol) where alcohol is given away, sold, or otherwise distributed to those present.
 - G. No chapter shall sponsor, tolerate, encourage, or condone chapter sponsored "drinking games."
 - H. No alcohol shall be present at any pledge/associate member/novice program or activity of the chapter.
 - I. The illegal use, possession, sale, or distribution of any controlled substance at Chapter functions shall be strictly prohibited.

ARTICLE VI – Party Protocol

- A. No chapter members may provide alcoholic beverages to members or guests by selling tickets or cups, by charging admission fees, by taking up a collection (passing the hat), or by using other direct or indirect means of collecting monies from persons attending Chapter functions.
- B. Open Parties, meaning those with unrestricted access by non-members of the fraternity, without specific invitation, where alcohol is present, shall be prohibited.
- C. Public advertising (sidewalk chalk, facebook, party flyers, etc.) of social events where alcohol is present is strictly prohibited. Individual non-members attending a chapter function may do so only by individual invitation by chapter members.
- D. A "guest list" of invited individual guests' names must be maintained and monitored at the door or entry to the function.
- E. Furthermore, the number of guests present inside any fraternity house may not exceed the legal fire safety code set for that structure.
- F. It is recommended that fraternities consider hiring professional security to assist with management and the safe execution of any social function where alcohol is present. For Tier 1 and 2, professional security is mandatory.
- G. No chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters, groups, or organizations.
- H. At any and all Chapter functions where the legal consumption of alcoholic

- beverages is permitted, alternate or non-alcoholic beverages and food shall be served.
- I. Should any member or guest at a Chapter function or present in Fraternity facilities appear to be intoxicated, chapter members shall take reasonable steps to safely escort that person to his or her place of lodging, or seek medical assistance. In particular, chapter members shall take all reasonable steps to prevent apparently intoxicated persons from operating a motor vehicle or walking themselves home. Such persons should be accompanied by a sober and responsible member who is capable of assisting as needed.
 - J. Chapter(s) hosting an event where there is alcohol present is/are responsible for having an adequate number of sober party monitors at all times. To ensure the safety of the members and the guests, the sober monitors **MUST** be sober. Sober is defined as having consumed zero alcohol or intoxicants in the previous twelve hours. Sober Monitors are to serve as liaisons between the chapter and any IFC/PHC Officers or Police officers that need to come into the party for investigative purposes.
 - K. For parties that are co-hosted by two fraternities or more the following guidelines apply:
 - 1. Third party security must be hired.
 - 2. The chapters' social chair must meet with the IFC/PHC VP Risk Management to review the policies.
 - L. The following are recommendations for parties co-hosted by two or more fraternities:
 - 1. Lines at door should maintain a low profile.
 - 2. Have sufficient trash can dispersal.
 - 3. Hosts should continue to dispose of discarded beverages and containers.
 - M. Chapters must follow their Inter/National policies regarding events at a Third Party Vendor.
 - N. The Door Monitor must remain sober for the duration of the event.
 - O. Every event must have a 1:20 sober monitor ratio.
 - P. All chapters **MUST** comply with all police, fire and rescue, medical, university, and IFC/PHC personnel in the event of an emergency. Any reported obstruction of compliance is unacceptable and severe punishments will be implemented.
 - Q. In Case of Emergency
 - 1. Refer to Article VIII, Section F.
 - 2. Contact IFC/PHC Vice Presidents of Risk Management ASAP for assistance.

ARTICLE VII – Education

- A. Mandatory Education
 - 1. The IFC/PHC Vice Presidents of Risk Management will hold a mandatory education session at the beginning of each academic term.
 - 2. The Chapter President, Social Chair(s) and Risk Management Chair for each chapter must attend this session.
 - 3. Events may not be registered unless this session is attended.

4. An agreement must be read and signed by each chapter indicating an understanding of this policy.
 5. Panhellenic Council Officers, and Interfraternity Council Officers will be available to present this policy to chapter members.
- B. Other Programming
1. At least one alcohol education program must be sponsored or attended by each organization every fall, winter, and spring term. This program must be attended by more than 75% of the new members and 50% of active membership.
 2. Organizations will notify the IFC/PHC Vice Presidents of Risk Management of their educational programs
 3. The IFC/PHC Vice Presidents of Risk Management must approve the educational program at least 1 week before the program occurs.
 4. The organization must provide documentation that the program occurred within two weeks of the program.
 5. Programs sponsored by the Panhellenic Council and the Interfraternity Council will be acceptable for fulfilling this requirement.

ARTICLE VIII – Risk Management

- A. Expectations – All chapters are expected to know and follow their own chapter’s risk management policies in addition to the Interfraternity/Panhellenic Constitution, Bylaws, Greek Community Policy Regarding Hazing, along with this policy. All chapters are encouraged to submit a copy of their own chapter’s Inter/National risk management/personal safety policy to the Director of Fraternity & Sorority Life in Oregon Hall by Room 375A the first day of classes for the fall term.
- B. Hazing - The University of Oregon Interfraternity Council/Panhellenic Council strictly prohibits any form of hazing. Hazing activities are defined in the IFC/PHC Risk Management Policy. Hazing activities are not compatible with the ideals and traditions of any Sorority/Fraternity and reflect negatively on Fraternity and Sorority Life.
- C. Drugs and Controlled Substances - The possession and/or use of any illegal or controlled substances, including but not limited to drugs, narcotics, marijuana or any hallucinogen is illegal and contrary to the standards of the Interfraternity Council, the Panhellenic Council, the University of Oregon, and the State of Oregon. There will be no possession and/or sale of any illegal or controlled substances on any chapter premises, at any Sorority/Fraternity event or at any event possibly associated with the Sorority/Fraternity.
- D. Sexual Abuse and Harassment - Interfraternity Council/Panhellenic Council **will not tolerate or condone** any form of sexually abusive behavior, whether physical, mental, or emotional. This is to include any actions that are demeaning to women and/or men including, but not limited to date rape, gang rape, or verbal harassment. National fraternity and chapter advisors should initiate appropriate education on the issues of abusive behaviors and sexual harassment to ensure appropriate behavior and protect the membership

regarding liability.

E. Building Code

1. All Chapter houses should meet all local Fire and Health code standards.
2. All doorways and hallways should be free of obstruction and debris at all times.
3. All chapters must have posted emergency numbers for fire, police, and ambulance and transportation numbers in clear sight for all guests.
4. All chapters should comply with engineering recommendations as reported by their respective insurance companies.
5. The possession of firearms and/or explosive devices of any kind within the confines and premises of the chapter house are forbidden.
6. Fire Drills should be conducted twice a term.

F. Suggested Procedures for an Emergency or Tragedy

1. Refer to chapter crisis management plan and/or Fraternity and Sorority Life crisis management plan.
2. While we hope you will not have to deal with an emergency or tragedy, from time to time these situations arise within chapters. The following suggestions are made to assist you in responding appropriately to such a situation. These procedures should be reviewed with all chapter officers and advisors. Careful preparation for an emergency can save lives and minimize losses. Every Inter/National Organization has procedures such as the following. Please refer to those procedures.
3. In the event of any emergency (serious illness, accident, fire, injury, or death) call 911 and calmly explain the situation so appropriate emergency personnel may respond.
4. In the event of a suicide attempt, call immediately for an ambulance. Talk with the person while awaiting the ambulance. Do not play psychologist; just be a friend. Do not immediately assemble and inform the members in this case. Do not contact the family. Cooperate with the medical professionals to ensure safety of the person.
5. In the event of a death, do not remove any personal items from the person's room or apartment. Do not let members enter the room or apartment; only allow entry by proper officials. Discuss how to deal with family and personal belongings with University officials and chapter advisors.
6. Do not notify parents or family of the person involved in the emergency situation. University, police, and/or medical officials will inform family members.
7. Notify your chapter advisor, Office of Fraternity and Sorority Life, Office of the Dean of Students, Inter/National headquarters.
8. Inform your members and new members along these guidelines:
 - i. Close the house/event and only permit entry to members and emergency personnel.
 - ii. Assemble all members and new member groups.
 - iii. Depending on the circumstances, additional individuals should

- be notified, such as alumni board members, regional officers, and/or national advisors.
- iv. Instruct the members to make no statements to anyone other than University or other local officials – all requests for information should be directed to the chapter spokesperson. Regarding media contacts a statement like, “We are working with the authorities to handle this situation and a more formal statement will be available soon” is always preferable to “No Comment.”
 - v. The highest-ranking chapter or alumni officer present should take control of the situation and initiate appropriate crisis management procedures.
 - vi. Each chapter should develop a list of important phone numbers and contact individuals for their own crisis plan.

ARTICLE IX – Good Faith

- A. It is recognized that this policy cannot address, in specific fashion, all possible social situations that may occur. When this policy is not specific on a particular point, the Panhellenic Council and the Interfraternity Council chapters and their members are expected to conduct their events and themselves in the spirit of social responsibility expressed in this policy.
- B. Any chapter in violation of this policy’s intent will be subject to possible sanctions.
- C. The Interfraternity Council and the Panhellenic Council strongly encourages all chapters to adhere to their own risk management policy.

ARTICLE X - Amendments

- A. Any member fraternity or sorority in good standing with the Panhellenic Council or the Interfraternity Council may introduce an amendment to this policy.
- B. The amendment must be submitted in written form to the respective IFC/PHC Vice Presidents of Risk Management.